

**CIVIL
CONTINGENCIES
ANNUAL
UPDATE****SCOPE**

Following the Civil Contingencies Short Sharp Review Final Report the Overview and Scrutiny Committee considered the group's proposals at a meeting on 5th March 2018. During this meeting the Committee endorsed the group's recommendations that:

- The content of the Council's emergency plan should be reviewed on an annual basis; and
- Receive an annual update in respect of the Council's emergency planning arrangements.

SERVICE UPDATE

The role holder, Rebecca Pritchett undertook maternity leave between the end of December 18 and November 19. During this period maternity cover was provided by Helen Burton from May - November 19, for three days a week.

REVIEW OF INTERNAL ARRANGEMENTS

The following arrangements were published following approval by the Corporate Management Team in November 2018:

- Corporate Emergency Plan
- Corporate Business Continuity Plan
- Redditch Borough & Bromsgrove District Council Rest Centre Operational Annex
- Bromsgrove and Redditch Flooding Response Framework
- Three debrief report suggested action plans.

DUTY OFFICER CADRE

In order to increase the resilience of the duty officer cadre the pool of personnel has been expanded by 12. As such they have all been provided 121 training in the use of the multi-agency Resilience Direct incident response system.

TRAINING & EXERCISING**RESILIENCE DIRECT- MONTHLY**

Each member of staff on RD are also being asked to participate in the monthly 'Exercise Telstar' as a means to keep familiar with the system. This requires 5 minutes on the first Thursday of each

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month, to login & complete an agency report.

REST CENTRE PLAN – JUNE 19

A real time communication test of the contacts listed within the plan was carried out and identified errors and areas for training. The contact details were updated in the plan.

LOGGIST TRAINING- OCT 19

Four officers undertook training provided by Worcester City Council.

BUSINESS CONTINUITY EXERCISE: CYBER INCIDENT

The exercise scheduled for December 19 to test the Corporate Business Continuity Plan regarding a Cyber scenario has been rescheduled to 2020 due to a conflict with the General Election.